



## Admission Policy



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**Author / Reviewer responsible** HB  
**Reviewed by** MH  
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**Date of next review** July 2019

### Introduction

Alpha Training caters for children aged Primary school and upwards, who have or may have statements or education health and care plans (EHC Plan).

### Aims

We admit pupils in accordance with the school's mission statement.

We help parents and pupils decide whether we are an appropriate placement.

We establish whether we are able to help or, if not, what may be a suitable provision which could be investigated.

### Information

Information on any disability (for example from a EHC Plan) can be used to identify any barriers that may potentially prevent the pupil from accessing the school, curriculum or the appropriate class.

### Interview

All pupils are interviewed, at which time a judgement is made about the suitability of the school's educational provision to the pupil's particular difficulties.

### Trial Placement

Pupils considered appropriate for placement at that point must complete a short 'trial' attendance (typically a week).

### Offer of a place

After agreement of suitability for the pupil, a place will be offered and Alpha Training will liaise with parent, pupil and school.