



<b>What is the Hazard?</b>	<b>Who might be harmed and how?</b>	<b>Preventative steps already in place</b>	<b>Preventative Steps met? <i>(If no, give details of further measures to be actioned)</i></b>
Lifting & carrying hay, shavings, feed sacks, saddles, feed and water buckets. Sweeping the yard.	Staff and Students  Injury to lower back Falling bales Dust	By ensuring minimal distance and amount moved, correct instruction, training and supervision by skilled staff, using appropriate handling aids and protective equipment. Ensure sufficient people available on delivery days. Clear instructions regarding how to lift and carry all equipment correctly, using work systems which reduce the risk of back injury. Provide trolleys, wheelbarrows, steps. Ensure correct footwear and gloves worn. Supervision/training new staff / students Literature on lifting to be provided for staff and students	YES
Mucking out, bedding Down. Maintaining muck heap, Sweeping the yard	Staff and Students  Injury to lower back Stab injury from fork Dust Handling horses	By ensuring minimal distance and amount moved, correct instruction, training and supervision by skilled staff in manual handling as well as appropriate handling aids and protective equipment available. Regular use of mechanical help as appropriate. Daily inspection of tools by staff prior to use to check they are fit for use. Rubber mats in all stables all stables. Supervision/training new staff / students Literature on lifting to be provided for staff and students	YES
Leading / Handling Horses catching / turn out Leading clients Lunging Loading	Staff and students Blistering or Friction burns to hands Tread injuries to feet Bites from horse Kick injuries, blows	By ensuring correct instruction, training and supervision regarding methods of restraint and safe handling as well as positioning of handler , horse behaviour and suitable restraining equipment. Horse Training. Protective equipment - gloves, correct footwear, Riding hat. Maximum of two horses to be lead to /from field. Obligatory for staff to wear hat/ gloves. Gates to turn out areas must be also secured with a rope.	YES

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Handling Horses Grooming, tacking up trimming, plaiting washing, clipping	Staff ,students Tread injuries to feet Bites from horse Kick injuries, knocked over by horse, crushed against wall. Dust	By ensuring correct instruction, training and supervision regarding methods of restraint and safe handling as well as positioning of handler, horse behaviour and suitable restraining equipment. Horse Training. Protective equipment - gloves, correct footwear, Riding hat. All staff etc must tie up horse when in stable	YES
Riding and ride & lead	Staff ,students Fall injuries	Continual assessment of riding ability / training of rider. feeding/ turn out/ type of work of horse in question Correct equipment hat/ footwear/extra equipment for job. Appropriate Supervision by skilled staff. First Aid kit available.	YES
Veterinary Treatment -Worming -poulticing -administration of medicines, and disposal of old medicines.	Staff and students Handling horses	Abide by COSHH regulations ( COSHH sheets in vet cabinet) and Personal hygiene rules, Yard manager supervision. Use plastic ,disposable gloves where possible. Yellow waste bags for old drugs available, disposal via vets.	YES
Electrical Boiling Kettles Radios Clippers Powerhouse	Staff , Shocks ( handling horses)	No cable to be allowed to trail across yard, when in use put warning bollards up. Three phase cut out system used. Electrical safety regulations complied with, and tested.Training given on correct use of electrical equipment. Equipment regularly checked before use, serviced and maintained. Correct external sockets in key places.	YES

Risk Assessment – Alpha Training Horse Care and Animal Care Hawthorn Farm  
 Date written - 11<sup>th</sup> September 2017  
 Next update and revision – July 2018



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Cars / Deliveries	Staff ,students Impact injury /loads falling	Correct procedures in car park and lorry areas. Loads secured correctly.	YES
Possible illness due to eating or drinking having touched horses	Staff and students	Hand sanitation areas available. Wash hands signs. Literature and training provided on hygiene.	YES
Tree maintenance	Staff and students by falling branches	Tree surgeon over last 15 years has trimmed trees and removed at risk branches. FYI no TPOs on all trees Review by surgeon every two years. Identify at risk trees.	YES
Winter Ice	Staff and students by slipping	Risk assessment to be carried out by Michelle Howdle on the day. Any closure should be recorded on the website and parents and schools should be contacted. Critical areas to be salted and gritted.	YES