|  |  |
| --- | --- |
| Alpha Rules | Tick to say you understand |
| Turn up on the right days  Always let Alpha know if you are unable to attend for any reason. |  |
| Be on time  Lessons start at 9:30am so aim to arrive at least 10 minutes before then. |  |
| Be respectful  Abusive behaviour or bad language towards customers, staff or students will not be tolerated. Treat people as you would wish to be treated. |  |
| Be friendly  Bullying or intimidation will result in a formal warning and in some cases instant dismissal. Please do not write hurtful, nasty or slanderous comments on social networking sites about students or staff at Alpha Training. |  |
| Be trustworthy and honest  Stealing will not be tolerated and will result in an instant dismissal.  Make sure all valuables are kept in a safe place. Alpha can’t be held responsible if something goes missing! |  |
| Look sharp  All students must come to the Alpha Training smartly and appropriately dressed in uniform. |  |
| Ask first  Always ask for permission before leaving Alpha Training. |  |
| Be safe and mature  Smoking, drinking alcohol or use of any illegal substances or legal highs are strictly forbidden at Alpha and will lead to instant dismissal. |  |
| In the event of an emergency, students must evacuate the building using either of the exits and wait at the meeting point until told that it is safe to re-enter the building. |  |
| Students must follow safe working methods. Whilst full training will be given on  necessary equipment, we require students to act sensibly and maturely. |  |
| No eating or drinking is allowed in the salon working areas. |  |
| Be a team player  Students must aim to work as part of a team and to accept others for who they are. |  |